

CITY COUNCIL MEETING MINUTES
CITY OF LAKE QUIVIRA KANSAS
April 3, 2023
6:30 p.m.

Present

Mayor Brady Lilja
Council President Dave McCullagh
Councilmember Gayle Best – via Zoom
Councilmember Angela Gupta
Councilmember Annie Noland
City Attorney Michelle Daise
City Clerk / Court Administrator Kathy Bounds
Chief of Police Fred Grenier

Absent:

Councilmember Greg Prieb, II

Visitor's:

Wally Meyer – 543 Lakeshore Drive West
Mike Olson – 139 Terrace Trail West
Chip Zimmer – 430 Navajo West

Call to Order

Mayor Lilja called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Mayor Lilja led the Pledge of Allegiance. All were welcomed to participate.

Visitor's:

Wally Meyer, Mike Olson, and Chip Zimmer were at the meeting representing Lake and Residential and Safety and Security Committees. Mike Olson expressed the committees began discussions around September of 2022 to identify safety concerns within the community and on Holliday Drive and how best to address those concerns. Police Chief Grenier was also brought into the discussions. Areas identified, but not limited to, were speeding, golf cart safety and parking issues. It was noted, the current traffic ordinance adopted by the city has limitations on what the police department can enforce within the gated community. The goal of the committee(s) is to broaden that scope by adopting more of the applicable laws per the Kansas Standard Traffic Ordinance into the city's ordinance. They will be bringing forth a request to the Council to amend our current traffic ordinance to include a wider range of enforcement abilities for the police department. As the summer months approach and the community begins to get busier, the desire is to implement this by early summer. Discussion of a

communication campaign, to provide awareness and education to the community, and to set the tone, ahead of potential enforcement changes, ensued.

Public Comments:

None.

New Business:

- i. **Consider designating a set City Holiday Schedule.** City Attorney Daise led the conversation. The holiday schedule in the City of Lake Quivira personnel manual, adopted in 2015, was set to follow the State of Kansas holiday schedule. Discussion ensued whether to continue to follow the State’s holiday schedule or to adopt the city’s own set holiday schedule. Discussion also ensued about including Juneteenth as a city observed holiday. The city will continue to observe the State of Kansas holiday schedule.

Approval of Minutes from: March 6, 2023, Regular Council Meeting. **Motion:** Council President McCullagh made a motion to approve the minutes from the regular Council Meeting held on March 6, 2023. **Second:** Councilmember Gupta seconded. **Vote: 3-0. Motion carried. Councilmember Noland abstained.**

Treasurer’s Report:

The Council reviewed the March Treasurer’s Report as provided in their agenda packet. Councilmember Noland led the discussion related to changes in the format of the treasurer’s report. Councilmember Noland noted a conversation she and Kathy had with the city’s auditor, which was very helpful in understanding the flow of the budget. Discussion ensued about exploring options of transferring idle funds to interest bearing accounts. **Motion:** Councilmember Gupta made a motion to approve the March treasurer’s report. **Second:** Council President McCullagh seconded. **Vote: 4-0. Motion carried.**

SMAC Report: Bill Cole

- **MS4 Report** – thank you to Olsson for getting the report submitted.
- **Contain the Rain application renewal.** The Council expressed interest in continuing with the program. **Motion:** Council President McCullagh made a motion to approve the 2023 agreement for the Contain the Rain program. **Second:** Councilmember Noland seconded. **Vote: 3-0. Motion carried. Councilmember Best was not present via Zoom during the vote.**

Committee Reports:

Dam & Spillway Committee:

Councilmember Noland reported the tree clearing project along the spillway is in progress. Temporary fencing is needed along some of the exposed areas for safety reasons. Councilmember Noland obtained a bid from Gordan Energy & Drainage for \$1,820.00. Motion

not needed as this is within the budget. Olsson recommends cement posts be installed during final design stages for permanent fencing.

Councilmember Noland noted a resident reported seeing a crack in the headwall at the east silt pond. Further examination noted it does not pose to be a serious concern at this time.

Land Development Committee:

Councilmember Gupta confirmed the demo work has been completed and Shawnee issued a final (passing) inspection report.

Water study – contract still under legal review.

Police Chief's Report:

Chief Grenier provided his monthly report. Questions related to issuance of citations and warnings were answered.

Chief Grenier reported the new police car is ready and he anticipates picking it up from Stiver's Ford in the next couple of weeks. Chief Grenier obtained two quotes on equipment to outfit the car for \$4958.28 and \$6k. He will recycle usable equipment from the white police car. There are funds in the budget to cover additional equipment costs.

City Attorney's Report:

None.

Council Reports:

Councilmember Noland:

Arbor Day celebration – the Garden Club is hosting an Arbor Day celebration on April 20th at 11 a.m. Kim Bomberger from the Kansas Forestry will be speaking at the event. This is a city/Q-Inc. collaborated event.

Arbor Day Proclamation - Mayor Lilja read the proclamation aloud and proclaimed April 20, 2023. Arbor Day in the City of Lake Quivira.

Councilmember Best:

Fred Braun Day – communication about the weekend events, including Fred Braun, City Union Mission, and Waste Management, will be shared via social media, the city newsletter, Q Inc. newsletter and black box fliers.

Spring/early summer brush clearing – Councilmember Best reached out to Dean Lytton to inquire if his crew can assist with brush clearing and what it would cost. She also inquired if Todd and his crew would be planting at the monuments. Discussions ongoing.

ADA grant – awaiting response from Matt Hanson with Witt O'Brien's.

Kansas Forestry – nothing new to report on our grant application except Kansas is in the waiting stage.

Council President McCullagh:

No report.

Councilmember Gupta:

She and Kathy will be getting the seed library set up and reopened at the community center next week.

Councilmember Prieb:

Absent.

Mayor's Report:

Mayor Lilja encouraged everyone to talk with Q Inc. Board members and residents to brainstorm on grant ideas we can have Matt Hanson look into for us.

Thank you to all who worked on the newsletter. The community has been very receptive to the newsletter, and it is an important communication piece for the city.

Upcoming city elections. Ideas to encourage residents to run for open council seats include hosting an open house at City Hall and black box fliers. Information was included in the city newsletter that just went out. Other ideas welcomed.

Congratulations to Clerk Bounds on obtaining her Certified Municipal Clerk designation. Kathy completed a four-year program to obtain the designation and the city is very proud of her and thankful for her dedication.

Old Business:

None.

Executive Session.

None.

Adjournment:

Motion: Councilmember Gupta made a motion to adjourn at 8:13 p.m. **Second:** Council President McCullagh seconded. **Vote: 4-0. Motion carried.**

The meeting adjourned at 8:13 p.m.

Respectfully submitted by:

Kathy Bounds

City Clerk



AREAS OF RESPONSIBILITY

Brady Lilja - Quivira Inc., Q2 Board, Lake Quivira Foundation and Police.

Gayle Best - Tree City, Railroad, Aesthetics, Landfill, City Hall and Holliday Drive.

Vacancy - Dam/Spillway, Litigation, 4th of July/Fireworks, and Holliday Drive.

Dave McCullagh - Budget/Finance, Ordinances, Gas Station, Landfill Odor, Deer Harvest and Research.

Annie Noland - Employee Performance Reviews and Issues, Insurance, Web Presence and vacant fire station space.

Greg Prieb - Roads, Lake Preservation, Zoning and Development, Building Requirements and City Hall.